

# OAKS OF ATASCOCITA C.I.A.

## Board of Trustees Meeting Minutes

**DATE:** November 12, 2019

**TIME:** 7:00 p.m.

**PLACE:** Atascocita Volunteer Fire Station

**ATTENDING:** Mike Saxton, President/Trustee  
Robin Sulpizio, Vice President/Trustee  
Pete Poindexter, Treasurer/Trustee  
Nancy Frank, Trustee  
Theresa Foster, Trustee  
Pam Valentine, C.A.M., Inc.

The meeting was called to order by President Saxton at 7:03 p.m.

### HOMEOWNER INPUT

Sargent Elmer attended the meeting to discuss the October security report.

The Board discussed the recent damage done to the irrigation PVB on Timber Forest Drive; the cost for the repairs will be \$1,743.76.

The Board and residents discussed having a four way stop at Enchanted Timbers and Timber Forest; Trustee Frank will contact Pct. 2 and Sargent Elmer will try to find out how many wrecks happen at that location.

Resident addressed the Board in reference to a house on Enchanted Timbers needing their yard maintained and removal of a gas can.

Resident addressed the Board in reference to property flooding on Green Timbers Drive due to the commercial business behind them. Trustee Frank and Trustee Foster agreed to meet with the residents and Caliber Collision. Trustee Frank will contact Pct. 2 and the MUD to clean the storm drains.

The Board discussed residents or landscape companies depositing of yard waste in the storm drains; post on the website and social media reminding residents this will cause flooding if the drains are clogged.

## **OLD AND NEW BUSINESS**

The Board agreed the Fall Festival movie night was a big success.

The Board will have Polar Express movie night December 13<sup>th</sup>, starting at 7 pm.

The Christmas parade will be on December 14<sup>th</sup>. The Board approved to print additional 600 copies of the flyer.

The Board discussed the security contract for 2020, Atasca Woods and Atascocita South will no longer be included in the contract. The remaining communities will need to cover the cost of 3 deputies and half the cost for a sergeant; Atasca Woods has agreed to pay the other half of the sergeants. Trustee Frank informed the Board if other communities join the contract more deputies can be added.

The Board reviewed the bid proposals for the filter tanks from DS Recreational Services for \$88,800.00 and Progressive Commercial Aquatics for \$89,500.00 A MOTION WAS MADE AND PASSED TO approve the bid from DS in the amount of \$88,800.00 ( Motion – Poindexter; 2<sup>nd</sup> Sulpizio; unopposed).

The Board reviewed the bid from DS for leak detection. A MOTION WAS MADE AND PASSED TO approve the bid for the leak detection in the amount of \$3,700.00 (Motion – Sulpizio; 2<sup>nd</sup> Foster; unopposed).

A MOTION WAS MADE AND PASSED TO approve the bid from LHLC for installation and removal of Christmas decorations in the amount of \$3,964.29 (Motion – Frank; 2<sup>nd</sup> Sulpizio; unopposed). Trustee Foster will get the wreaths ready on Friday.

The Board reviewed the bid from DS for pool furniture for \$13,325.00; after discussion the Board agreed to table a decision till January 2020.

The Board reviewed the bid from LHLC to fill in sinkhole for \$1,747.64; the Board agreed to wait until the filter tanks are installed.

The Board reviewed the bid from LHLC to install treated lumber, sand, topsoil, grass and cobble rock in the area under/behind wooden fence at pool for \$1,273.56; the Board agreed to wait until the filter tanks are installed.

The Board discussed the new owner of the lots on Spruce Bough and what is going to be built on the lots. The manager will email Mr. Mao with Valentine Dei LLC and Mr. Libourel a copy of the deed restrictions and an ACC form.

The Board discussed residents request to waive fees for account #00015295; the Board denied his request.

The Board discussed the marina cost the board of ACIA sent for 2020; Trustee Frank and Foster would like to have meeting with ACIA to discuss the maintenance cost.

The agreed to continue with legal Board action on accounts at the RMWBH.

**MINUTES**


Following discussion, the Board approved the meeting minutes as presented (Motion - Frank; 2nd – Sulpizio; unopposed).

**FINANCIAL REPORT**

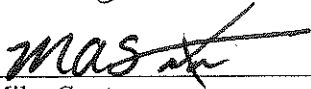
The Association’s Financial Reports for the period ending October 31, 2019. Cash assets at the end of the reporting period totaled \$399,993.77, which included \$208,714.64 in Operating Funds and the balance in investments. Year 2019 assessments were 93% collected based upon budgeted revenue of \$460,854.00 and collection of \$430,788.07.

**NEXT MEETING DATE**

January 14, 2020

Prepared by   
Pam Valentine

Approved at the January meeting of the Board of Directors

Approved by   
Mike Saxton  
President, OACIA

DJS: pv