

# OAKS OF ATASCOCITA C.I.A.

## Board of Trustee Meeting Minutes

**DATE:** September 10, 2019

**TIME:** 7:00 p.m.

**PLACE:** Atascocita Volunteer Fire Station

**ATTENDING:** Mike Saxton, President/Trustee  
Robin Sulpizio, Vice President/Trustee  
Pete Poindexter, Treasurer/ Trustee  
Nancy Frank, Trustee  
Theresa Foster, Trustee  
Pam Valentine, C.A.M., Inc.

The meeting was called to order by President Saxton at 7:00 p.m.

### HOMEOWNER INPUT

Gamble with the Constable's office attended the meeting to report and discusses the August security report.

Resident in attendance addressed the board about planting some Dragonflies and Damselflies along the bayou to help with the mosquitos. The Bayou is controlled by the Flood District; Trustee Poindexter will look into trying to get something done.

Resident in attendance addressed the Board about several residents on Enchanted Timbers and Oak Timbers need to maintain their yard; Trustee Frank informed the resident several letters were mailed for yard maintenance and removal of vines.

Resident addressed the Board in reference to installing a stop sign at Enchanted Timbers and Timber Forest; will need to contact Precinct 2.

### MINUTES

Following discussion, the Board approved the June and July meeting minutes as presented (Motion - Sulpizio; 2nd – Frank; unopposed).

## **FINANCIAL REPORT**

The Association's Financial Reports for the period ending August 31, 2019, cash assets at the end of the reporting period totaled \$425,552.51, which included \$234,425.83 in Operating Funds and the balance in investments. Year 2019 assessments were 92% collected based upon budget revenue of \$447,432.00 and collection of \$424,093.92.

## **OLD/NEW BUSINESS**

Trustee Frank informed the Board of the discussion that took place at the security meeting. The Agreement for Law Enforcement Services with the Constables will increase 4.9%. If Atasca Woods and Atascocita South no longer participate in the contract, Oaks of Atascocita will be the contract holder.

The Board discussed the bid proposal from DS to replace the tanks; the Board agreed to get other bids before a decision is made.

The Board reviewed the 2020 Budget Worksheet; the Board agreed to add line item for Marina Repairs in the amount of \$10,000.00 and change the website amount to \$750.00.

The Board will review the bid from Prism Electric and Mario Cruz & Son Electric Services for replacing the pole lights with LED. A MOTION WAS MADE AND PASSED TO approve the bid from Mario Cruz & Son Electric Services in the amount of \$5,350.00 (Motion – Sulpizio; 2<sup>nd</sup> Foster; unopposed).

The Board reviewed the bid from Mr. Barnes to replace rotten decking under the light top of the pool house in the amount of \$800.00, A MOTION WAS MADE AND PASSED TO approve the bid proposal (Motion – Sulpizio; 2<sup>nd</sup> Foster; unopposed). The Board did request he match the shingle the best he can.

The Board discussed National Night Out; the manager contact Hometown Chef the cost will be \$4,453.84 and Space Walk for \$375.00. The manger will contact DS to confirm the pool will be open for the event.

MOTION WAS MADE AND PASSED TO approve the bid from LHLC for the irrigation inspection in the amount of \$1,530.00 (Motion – Sulpizio; 2<sup>nd</sup> Poindexter; unopposed).


The Board discussed the email from resident; the manager will respond back.


The Board agreed to continue with legal action on all collection accounts and deed violations.


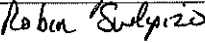
The Christmas Parade will be held on December 14<sup>th</sup>.

**NEXT MEETING DATE**

October 8, 2019

Prepared by   
Pam Valentine, CAM

Approved at the  meeting of the Board of Directors

Approved by   
Mike Saxton   
President, OACIA