

# **OAKS OF ATASCOCITA C.I.A.**

## **Board of Trustees Meeting Minutes**

**DATE:** August 13, 2019

**TIME:** 7:00 p.m.

**PLACE:** Atascocita Volunteer Fire Station  
18425 Timber Forest Drive, Humble 77346

**ATTENDING:** Mike Saxton, President/Trustee (Absent)  
Robin Sulpizio, Vice President/Trustee  
Pete Poindexter, Treasurer/Trustee  
Nancy Frank, Trustee  
Theresa Foster, Trustee  
Pam Valentine, C.A.M., Inc.

The meeting was called to order by President Higgins at 7:00 p.m.

### **HOMEOWNER INPUT**

Lieutenant Romero attended the meeting to review and discuss the July security report.

Resident in attendance to observe the meeting.

### **MINUTES**

Following discussion, the Board approved the meeting minutes for July as presented (Motion – Poindexter; 2<sup>nd</sup> – Foster; unopposed).

### **FINANCIAL REPORT**

The Association's Financial Reports for the period ending July 31, 2019, cash assets at the end of the reporting period totaled \$464,480.36, which included \$273,497.89 in Operating Funds and the balance in investments. Year 2019 assessments were 91% collected based upon budget revenue of \$460,854.00 and collection of \$421,227.35.

Trustee Frank inquired about the balance of \$94.75 for the Amegy Loan; the manager will ask accounting when the loan will be paid in full.

### **OLD/NEW BUSINESS**

Trustee Frank thanked Trustees Foster, Saxton and Poindexter for planning and hosting the movie night at the pool, the event was a big success.

Trustee Foster informed the manager Tricia Weaver with the swim team will be send receipts for purchase of the food served for the event.

The Board agreed to purchase more blue chairs for the pool.

The Board discussed National Night Out event on October 1<sup>st</sup>, order BBQ from Home Town Chief, have a bounce house and the pool open. Trustee Sulpizio will contact DS.

The Board discussed handing out something different to the residents this year; the manager will contact KS Sports Wear.

The Board discussed the Christmas Parade December 14<sup>th</sup>, Patty Doyle will hand the event.

The community garage sale will be held on October 19<sup>th</sup>.

The Board discussed the swim team selling spots in the parking lot for the community garage sale for a fund raiser; Trustee Foster will contact the swim team.

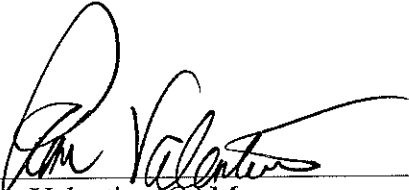
The Board agreed to have a Fall Fest on October 26<sup>th</sup>, 5:30 pm – 9:00 pm. The Board agreed to have a costume contest, movie and truck or treats.

The Board agreed to ask the swim team if they would like to do concessions for a fund raiser the night of the Fall Fest.

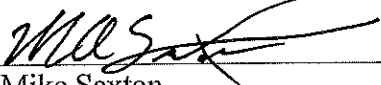
The Board discussed the swim team giving Oaks residents a discount of \$20.00 when they sign their kids up for the swim team; Trustee Foster will contact Tricia Weaver to find out how many kids on the team do live in the association.

**NEXT MEETING DATE**

September 10, 2019

Prepared by   
Pam Valentine, CAM

Approved at the September meeting of the Board of Directors

Approved by   
Mike Saxton  
President, OACIA