

OAKS OF ATASCOCITA C.I.A.

Board of Trustees Meeting Minutes

DATE: March 10, 2020

TIME: 7:00 p.m.

PLACE: Community Asset Management Office
9802 FM 1960 Bypass W. Ste. 210, Humble TX 77338

ATTENDING: Mike Saxton, President (Absent)
Robin Sulpizio, Vice President
Peter Poindexter, Treasurer
Nancy Frank
Theresa Foster
Pam Valentine, C.A.M., Inc.

The meeting was called to order by President Saxton at 7:00 p.m.

HOMEOWNER INPUT

Resident addressed the Board in reference to a deed restriction letter they received for box trailer parked at the property. The Board agreed to a 30 day extension, the owner will find a storage area for the trailer.

Resident addressed the Board about vehicles speeding on Timber Forest; have the constables patrol the area more often.

Resident addressed the Board about having a four way stop; traffic study will need to be done by Pct. 2.

Residents and the Board discussed the widening of 1960; Vanessa Barnes with Pct. 2 will check on the status and get back with the Board.

Resident attended the meeting to discuss the deed restriction letter they received for installation of a flag pole; after a discussion the board agreed to close the file.

Vanessa Barnes with Commissioner Adrain Garcia office attended the meeting to let resident know they can contact her with any questions they might have; her number is 713-274-2031 and email is vanessa.barnes@pct2.hctx.net.

The Board asked Ms. Barnes about having sidewalks installed on Upper Lake; she will check into

get back to the Board.

MINUTES

Following discussion, the Board approved the meeting minutes as presented (Motion - Frank; 2nd - Poindexter; unopposed).

FINANCIAL REPORT

The Association's Financial Reports for the period ending February 28, 2020. Cash assets at the end of the reporting period totaled \$598,450.15, which included \$406,769.06 in Operating Funds and the balance in investments. Year 2020 assessments were 72% collected based upon budgeted revenue of \$478,521.00 and collection of \$342,723.35.

OLD/NEW BUSINESS

The Board discussed the pool; DS is still working on the tanks.

A MOTION WAS MADE AND PASSED TO accept the bid proposal from LHLC for irrigation repairs on Timber Forest from FM 1960 close to Green Timbers in the amount of \$2,121.72 (Motion – Frank; 2nd Poindexter; unopposed).

A MOTION WAS MADE AND PASSED TO accept the bid proposal from LHLC for irrigation repairs on Timber Forest Drive, Upper Lake, Atasca Oaks and Pool/Park in the amount of \$1,672.60 (Motion – Frank; 2nd Foster; unopposed).

The Board reviewed the bid from Mr. Barnes for the new electrical circuits in the amount of \$4,380.00. The Board agreed to get another bid before a decision is made; Trustee Frank will contact another electrician. The Board did agree that because of the cost the swim team will need to pay for half of the cost.

The Board reviewed the letter from Ms. Poindexter in reference to the graffiti on the brick walls on Upper Lake. Ms. Poindexter is waiting on Rick Medina Deputy Graffiti Abatement Program to paint the walls; he should be in the area in March.

The Easter Egg Hunt will be held on March 28th at 10 a.m.; Trustee Foster will purchase supplies.

The community garage sale will be held on April 25th.

The Board discussed purchasing an elf on the shelf costume for the Christmas Parade.


The Board requested the manager check on the status of the playground inspection with LHLC.

The manager informed the Board the manager demand letters will be mailed this month.

The Board discussed the designs for the new monuments; Trustee Frank will contact Humble Signs for bid proposal before a decision is made.

NEXT MEETING DATE

Annual Meeting April 15, 2020

Prepared by 
Pam Valentine

Approved at the *July* meeting of the Board of Directors

Approved by *Via Zoom Meeting*
Mike Saxton
President, OACIA

PV