

OAKS OF ATASCOCITA C.I.A.

Board of Trustees Meeting Minutes

DATE: January 14, 2020

TIME: 7:00 p.m.

PLACE: Atascocita Volunteer Fire Station
18425 Timber Forest Drive, Humble, TX 77346

ATTENDING: Mike Saxton, President/Trustee
Robin Sulpizio, Vice President, Trustee
Pete Poindexter, Treasurer, Trustee (Absent)
Nancy Frank, Trustee
Theresa Foster, Trustee
Pam Valentine, C.A.M., Inc.

The meeting was called to order by President Saxton at 7:00 p.m.

HOMEOWNER INPUT

Sergeant Elmer attended the meeting to discuss the December security report.

President Saxton presented AHS Orchestra Booster a donation check in the amount of \$1,000.00. The Board expressed their appreciation of the Orchestra participating every year at the Christmas parade.

Resident addressed the Board with her concerns about the mosquitos. She informed the Board Pct. 4 is giving out predator pods of mosquito assassins at Jessie Jones Park April 7th. The Board will check to see if Pct. 2 is offering a program.

Resident addressed the Board in reference to posting a reminder on the website asking that residents and landscape companies do not put yard waste in the storm drains.

MINUTES

Following discussion, the Board approved the meeting minutes as presented (Motion – Frank; 2nd – Foster; unopposed).

FINANCIAL REPORT

The Association's Financial Reports for the period ending December 31, 2019. Cash assets at the end of the reporting period totaled \$408,281.17, which included \$216,667.13 in Operating Funds and the balance in investments. Year 2019 assessments were 95% collected based upon budgeted revenue of \$460,854.00 and collection of \$435,628.85.

OLD/NEW BUSINESS

The Board reviewed the bid from LHLC to replace the damaged monument on Timber Forest and FM 1960 in the amount of \$8,819.20. After discussion the Board agreed to change the style of the monument A MOTION WAS MADE AND PASSED TO create a committee (Motion – Frank; 2nd Sulpizio; unopposed). President Saxton and Trustee Foster will look at different designs; the Board would like for the monument to have LED lights.

A MOTION WAS MADE AND PASSED TO accept bid # 6316 from LHLC for the kiddie cushion in the amount of \$3,735.00 (Motion – Sulpizio; 2nd Foster; unopposed).

A MOTION WAS MADE AND PASSED TO accept bid #6311 from LHLC for removal of a Walnut tree in the amount of \$845.00 (Motion – Frank; 2nd Sulpizio; unopposed).

A MOTION WAS MADE AND PASSED TO accept bid #6313 from LHLC for irrigation in the amount of \$786.26 (Motion – Frank; 2nd Sulpizio; unopposed).

A MOTION WAS MADE AND PASSED TO accept bid #6321 from LHLC to trim trees on Upper Lake and Timber Forest in the amount of \$7,865.00 (Motion – Sulpizio; 2nd Foster; unopposed).

A MOTION WAS MADE AND PASSED TO accept bid #6319 from LHLC to plant a Live Oak tree and add a bubbler to the exiting irrigation in the amount of \$1,066.11 (Motion – Sulpizio; 2nd Frank; unopposed).

The Board requested LHLC inspect the playground equipment and have a bid for the February meeting for any repairs.

The Board reviewed the bid from DS Recreational Services to repair the leak after the leak detection was performed in the amount of \$9,100.00 (Motion – Frank; 2nd Sulpizio; unopposed).

Trustee Frank informed the Board she is getting information on changing the street lights to LED.


The Board agreed to not increase the Swim Team fee.

The Board agreed to proceed with all accounts in legal status.


The Board agreed to precede with legal action on all deed violations.

NEXT MEETING DATE

February 11, 2020

Prepared by 
Pam Valentine, CAM

Approved at the February meeting of the Board of Trustees

Approved by 
Mike Saxton
President, OACIA

DJS:pv

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