

# OAKS OF ATASCOCITA C.I.A.

## Board of Directors Meeting Minutes

**DATE:** February 12, 2019

**TIME:** 7:00 p.m.

**PLACE:** Atascocita Volunteer Fire Station  
18425 Timber Forest Drive, Humble 77346

**ATTENDING:** Mike Saxton, President/Trustee  
Robin Sulpizio, Vice President/Trustee  
Peter Poindexter, Treasurer/Trustee  
Theresa Foster, Secretary, Trustee  
Nancy Frank, Trustee  
Pam Valentine, C.A.M., Inc.

The meeting was called to order by President Saxton at 7:00 p.m.

### HOMEOWNER INPUT

Deputy Serrano attended the meeting to review and discuss the security report for January.

Resident in attendance asked the Board to see the financials for last year; the manager informed the resident per the open records policy they will need to send a certified letter to the CAM office.

Resident in attendance addressed the Board in reference to the marina. Trustee Frank informed the resident the association has given any money towards the marina yet. Mr. Jones with the ACIA Board attended the January meeting and informed the Board the marina committee will try to have a meeting end of February.

Resident and the Board discussed the Easter Egg Hunt; Trustee Foster will contact the person who will be handling the event.

### MINUTES

Following discussion, the Board approved the meeting minutes as presented (Motion - Sulpizio; 2nd - Foster; unopposed).

## **FINANCIAL REPORT**

The Association's Financial Reports for the period ending January 31, 2019. Cash assets at the end of the reporting period totaled \$545,176.35, which included \$347,392.51 in Operating Funds and the balance in investments. Year 2019 assessments were 56% collected based upon budget revenue of \$460,854.00 and collection of \$260,560.51.

## **OLD/NEW BUSINESS**

Swim team representative attended the meeting to discuss the 2019 swim team. The Board explained how they would like for the closet to be kept clean, lane lines off the deck, lane ropes can stay on the deck but when season is over remove them, ropes have to be removed for cleaning of the pool, ropes must be stored in container after the season. She asked if they could use part of the storage room for their canopies and a rolling cart; Trustees Foster and Frank will look in the room before a decision is made. Items stored in the pump room; diving blocks, benches and poles.

The Board discussed the removal of the diving board when swim meets are held at the pool; the Board agreed to discuss have DS remove the diving board.

The cost for the swim team to use the pool for 2019 is \$1,000.00.

MOTION WAS MADE AND PASSED TO approve the 2019 Excalibur Mosquito Control contract in the amount of \$4,864.00 (Motion – Poindexter; 2<sup>nd</sup> Sulpizio; unopposed). The manager will ask that they drop off cards at Trustees Poindexter and Sulpizio house.

A MOTION WAS MADE AND PASSED TO approve the bid from Daniel Barnes replace the 250MH light fixture on top of the bathhouse with 2 new LED flood lights in the amount of \$1,350.00 (Motion – Frank; 2<sup>nd</sup> Sulpizio; unopposed).

The Board discussed meeting with Josh Venghaus with DS to discuss any repairs or issues at the pool that need to be done.

A MOTION WAS MADE AND PASSED TO approve the bid from Classic Sports to replace 8 tennis court windscreens in the amount of \$1,953.00 (Motion – Sulpizio; 2<sup>nd</sup> Poindexter; unopposed).

A MOTION WAS MADE AND PASSED TO approve the bid from LHLC to remove 2 broken swings and install 2 new swings in the amount of \$377.50 (Motion – Frank; 2<sup>nd</sup> Sulpizio; unopposed).

A MOTION WAS MADE AND PASSED TO have Frontier deliver a container for just recycling for \$75.00 month and emptied once a week (Motion – Sulpizio; 2<sup>nd</sup> Frank; unopposed). The Board agreed to do a trial period for couple of months and would like a list items that can be recycled.

The Board discussed the recycling dumpster; would like to have a sign displayed letting resident know not to leave any items outside of the container and is only used for recycling items.

A MOTION WAS MADE AND PASSED TO proceed with the foreclosure on account #00014783 Mossy Timbers (Motion – Frank; 2<sup>nd</sup> Poindexter; unopposed).


The Board agreed to order 2000 silicone wristbands neon pink for the 2019 swim season.

Trustees Saxton and Poindexter agreed to run again for the Board of Directors.

**NEXT MEETING DATE**

Meeting April 9, 2019

Prepared by   
Pam Valentine

Approved at the  meeting of the Board of Directors

Approved by \_\_\_\_\_  
Mike Saxton                      President, OACIA